

Sample

School Board of Alachua County, Florida
TRANSPORTATION DIVISION

REQUEST TO TRANSPORT STUDENT(S) IN PRIVATE VEHICLE

Name of Driver: John Smith

Address: 101 Lacrosse St., Gainesville, FL 32607

Event: BHS Spring Lacrosse Games Date of Event: '11-'12 Season

Origin: BHS Destination: Varies

Time of Departure: Varies Time of Return: Varies

Faculty Sponsor: Coach Reed Reynolds

I request permission to transport student(s) in the following described private vehicle for this event:

Chevrolet 1994 Silverado
Make Year Model

Car Tag # (not DL) FL . I have personal injury protection and
~~License~~ Number State

property damage liability insurance currently in effect with
ABC Insurance under 123456789 covering this
Company Name Policy Number

vehicle. The vehicle is in good working order. The student(s) will be transported only in designated seating positions, and I will require the student(s) to use the vehicle manufacturer's crash protection system (lap/shoulder belts).

I declare that I have read the foregoing form and that the facts stated in it are true.

_____ _____
Date Driver's Signature

Also NEED COPY OF DRIVER'S LICENSE and AUTO INSURANCE CARD

APPROVAL TO TRANSPORT STUDENT(S)

APPROVAL IS GRANTED for the above-listed driver to transport student(s) in the private vehicle and for the event shown above.

_____ _____
Date Principal's Signature

Attach photocopy of driver's license, insurance I.D. Card and list of names of student(s) to be transported.